

**SPEAKING ENGAGEMENTS | WEBINARS****Effective Discipline And Discharge****DATE**

**November 29, 2018  
12:00 p.m.**

**LOCATION**

**Webinar**

**SPEAKERS**

**Donald P.  
Lawless**  
Partner

This program will examine the basic requirements for effective discipline and discharge including how to:

- Communicate expectations
- Conduct effective investigations
- Focus on employee behavior and performance
- Take consistent action
- Document rationale and consequences

This straightforward and substantive program is suitable for front-line leaders to attend. You can expect to learn:

- How to administer discipline in a way that enhances the credibility of leadership and best assures consistency to avoid favoritism perceptions
- How to develop investigation plans, evaluate the credibility of witnesses, and develop short and simple but effective investigation reports – all with the goal of establishing a reasonable basis for discipline or discharge.

This program contains no legalese, but provides the foundation for minimizing the risk of wrongful discharge, discrimination, or retaliation claims. Please join us for this informative and practical program.

**Time:** 12:00 - 1:00 p.m.

**1.0 hour CLE and HRCI credits pending. This program is valid for 1.0 PDCs for the SHRM-CP® or SHRM-SCP®**

Questions? Contact Courtney Brown at [cbrown@btlaw.com](mailto:cbrown@btlaw.com) or (317) 231-7312.

**RELATED PRACTICE AREAS**

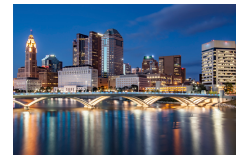
Labor and Employment

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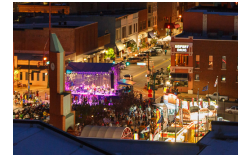
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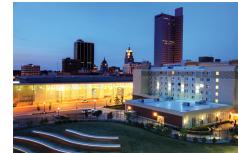
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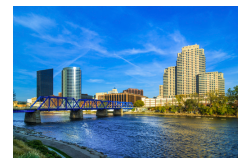
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