

## SPEAKING ENGAGEMENTS

### Immigration Law Forum

#### DATE

April 25, 2014

#### SPEAKERS



**Michael Palmer**  
Partner



**Mariana Richmond**  
Of Counsel  
(Retired)

## RELATED OFFICES



Indianapolis

P 317-236-1313

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### Consequences of Failing to Properly Complete the Form I-9

*Michael Palmer, Partner, Barnes & Thornburg*

It is important for employers to have a robust immigration compliance policy; not having one can lead to serious penalties. Hear about important immigration issues such as:

- The legal principles involved with immigration compliance;
- Step-by-step, detailed instructions for completing each section of the I-9; and
- Identifying common mistakes and how to avoid or correct them

### Is Your House in Order: What Every Employer Should Know About the Immigration Process

*Mariana Richmond, Partner, Barnes & Thornburg*

Hear from seasoned immigration lawyers about what an employer's legal responsibilities are regarding immigration and how to form a true partnership with your outside counsel. The discussion will cover best practices for effective internal management of the employment-based immigration process, potential pitfalls, and how to properly manage expectations.

**When:** Friday, April 25, 2014 | 8:30 - 9 a.m. (EST) Registration | 9 - 11:30 a.m. (EST) Presentation

**Where:** Barnes & Thornburg LLP | 11 South Meridian Street | Indianapolis, IN 46204

**Questions?** Please contact Jodie Daugherty at [jdaugherty@btlaw.com](mailto:jdaugherty@btlaw.com) or 317-261-7922.